
Piedmont Center

MEMO



To: Tenant Representatives
From: Piedmont Center Management
Re: Recycling Program

At Piedmont Center we participate in the **“Buckhead Recycles Program”** coordinated through Livable Buckhead and Waste Management.

All recyclable materials can be placed in your desk-side container. The desk-side waste receptacles will have clear plastic liners in them. All paper, plastic, aluminum cans, and glass can be discarded in your desk-side receptacle. Please make sure these items are free of food debris before disposing of them in your “desk-side” container. Wet waste will contaminate your paper and other recyclable items. The Kitchen / Breakroom receptacles will have a dark liner. All food wrappers and food waste will go to a Kitchen / Breakroom lined waste receptacle; the trash will continue to be removed nightly by our janitorial contractor.

Attached is a flyer for you to use to help promote this program to your fellow co-workers. Please insure that all employees in your office have the opportunity to review this information. We are striving for 100% participation in this program and we appreciate the interest shown by the Tenants in pursuing “green initiatives” at the buildings. If there are any questions, feel free to contact the Management Office at (404) 869-3900.

PLEASE NOTE: Items to be placed in the Kitchen / Breakroom waste receptacles include contaminated food wrappers, tissue paper, hand towels, plastic bags, Styrofoam, and light bulbs.



Our building participates in Buckhead Recycles, a comprehensive community office recycling program. By following these basic guidelines, we can maximize the diversion of recyclable materials from the landfill.

Rule of Thumb #1

NO FOOD or LIQUIDS in the RECYCLING

Food, liquid, and anything contaminated by food or liquid should go in the trash. Everything else should be recycled!

Rule of Thumb #2

Clear Bag = Recycling & Black Bag = Trash

Almost 90% of the waste generated in the workplace is recyclable, meaning it belongs in the container lined with a clear bag. Black bags are for food, liquids, and items contaminated by food or liquid.

Visit www.livablebuckhead.org/BuckheadRecycles for more information on your recycling program.